

**REGULAR TERM
REGULAR SESSION
JUNE 24, 2025**

On this the 24th day of June, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, in the Jackson County Commissioners' Courtroom of the Jackson County Courthouse, Jackson County, Texas., with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from June 10, 2025 and June 16, 2025 were submitted.

A motion was made by Comm. Frenzel, seconded by Comm. Bubela, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY 2025 Budget, and take any necessary action.

Discussion was had regarding several changes to the amendments. It was agreed to move \$800.00 from the general revenue fund to Commissioner Precinct 4 for reimbursement for mosquito spray purchase. Comm. Bubela pointed out that there was a mistake in an amendment in Precinct 2 and should be corrected to reflect that money should be moved from 4381 to 4380.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget with corrected as discussed. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider nominations for FY2026 Board of Director Representatives for the Public Safety Advising Committee for the Golden Crescent Regional Planning Commission, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to table agenda item. Motion carried.

Consider report from 4-H County Council, and take any necessary action.

Austin Sommerfeld, Blair Barnes, Tessa Tobola, Isaac Brezina, and Bennett Mercer were present in Court, as representatives of the 4-H Council, to invite the County Judge and Commissioner's to the annual 4-H Banquet.

Consider annual audit for the Jackson County Emergency Service District #3, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the annual audit for the Jackson County Emergency Service District #3. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

APPROVED

June 24, 2025

Consider Support and Maintenance Agreement with Exela for the District Clerk's Office, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the Support and Maintenance Agreement with Exela for the District Clerk's Office. Motion carried.
Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Roads 277, 281, 282, 284, 289 and 401, Precinct 1, and County Roads 272, 275 and 401 and Precinct 2, and take any necessary action.

Discussion was had regarding the road crossing application and corrections were made in the motion to correct County Roads as discussed/agreed upon by the Commissioners.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Roads 289, 288, 284, 282, 401, 281, 277 and 275, Precinct 1. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Roads 256, 258, 272, 273, 274, 402 and 406, Precinct 1 and on County Roads 282, 289, 401 and 402, Precinct 2, and take any necessary action.

Discussion was had regarding the road crossing application and corrections were made in the motion to correct County Roads as discussed/agreed upon by the Commissioners.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the Application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Roads 289, 401, 402 and 282, Precinct 1 and County Roads 406, 256, 273, 274 and 2721, Precinct 2. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Road 407, Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the application for County Road Crossing (Utilities) NRTC Broadband Solutions/Jackson Electric Cooperative, Inc. on County Road 407, Precinct 2. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider request from Friends of Elders Citizens regarding local match for operating rural transit system, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the request from Friends of Elders Citizens regarding local match for operating rural transit system with \$2,200 to be paid monthly beginning in May 2025 through the end of the August 2025 as well as providing records as proof of spending. Motion carried.

Consider request from Jackson County Historical Commission for \$5,000 for the initial design stage of the law enforcement exhibition in the second story of the Old Jail, and take any necessary action.

Discussion was had regarding the request for \$5,000.00 to begin the exhibition in the Old Jail. It was decided that the initial funds could come out of Hotel/Motel fund first, then Capital Credits and if not available, the General fund (unallocated) as a third option.

A motion was made by Comm. Bubela, and seconded by Comm. Martin to approve the request from Jackson County Historical Commission for \$5,000 to come out of funds as discussed, for the initial design stage of the law enforcement exhibition in the second story of the Old Jail. Motion carried.

APPROVED

June 24, 2025

Consider Voyager card for the FACS Extension Agent, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the Voyager card for Courtney Mercer, FACS Extension Agent. Motion carried.

Discuss and consider amendments to the DE Webworks LLC agreement changing the payment terms and conditions to comply with Texas statutes, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the amendments to the DE Webworks LLC agreement changing the payment terms and conditions to comply with Texas statutes. Motion carried.

Clerk’s Note: A copy of the amendment on file among exhibits of Commissioners’ Court.

Consider the Support and Maintenance Agreement for District Clerk's microfilm machine with Exela Technology in the amount of \$1,521.97, and take any necessary action.

Agenda item passed.

Discuss and consider applying for the 2025 Help America Vote Act (HAVA) Election Security Grant in the amount of \$32,500 with a \$6,400 match, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl to approve the application for the 2025 Help America Vote Act (HAVA) Election Security Grant in the amount up to \$32,500 with a \$6,400 match. Motion carried.

Receive Unaudited Financial Statements as of and for the period ending May 31, 2025.

A motion was made by Judge Sklar, seconded by Comm. Martin, to Receive Unaudited Financial Statements as of and for the period ending May 31, 2025. Motion carried.

Clerk’s Note: A copy of the statements on file among exhibits of Commissioners’ Court.

Consider Treasurers’ Report for month of May, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer’s Report for the month of May to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Frenzel, to approve the Treasurer’s report. Motion carried.

Clerk’s Note: A copy of the report on file among exhibits of Commissioners’ Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there was 1 court order.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to pay the County and Precinct bills and court order. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela to approve the payroll changes. Motion carried.

**COMMISSIONERS’
COURT
PAYROLL
CHANGES**

June 24, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Threadgill, Kristie	Auditor	Part time	\$0.00	\$18.00	06/23/2025
Callis, Brandon	Sheriff	Position change	\$28.61	\$31.23	07/05/2025
Cranek, Karl	Sheriff	Position change	\$27.41	\$28.61	07/05/2025
Lang, Stephen	Sheriff	Resignation	\$31.23	\$0.00	06/20/2025
Lang, Stephen	SB22-Rural LE Salary Assistance Grant	Resignation	\$0.86	\$0.00	06/20/2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Callis, Brandon	Commissary Telephone	Position change	\$11.53	\$23.07	07/05/2025
Lang, Stephen	Commissary Telephone	Resignation	\$23.07	\$0.00	06/20/2025

APPROVED

Receive various county reports, news and information.

Reminder to complete Cybersecurity Training by August.

Sheriff Bone updated Court on several ongoing drug related arrests and cases.

ADJOURNMENT

A motion was made by Comm. Frenzel, seconded by Comm. Bubela to adjourn at 9:51 a.m.

Meeting **ADJOURNED**

APPROVED this the 8th day of July 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

APPROVED

June 24, 2025